

## **Minutes of the Licensing Committee**

**25<sup>th</sup> November, 2011 at 10.00am**  
**at the Sandwell Council House, Oldbury**

**Present:** Councillor Allen (Chair);  
Councillors P Davies, Dhallu, Grainger, Hinton, A  
Hughes, Piper, Randhawa, Silvester, Tagger and  
Tranter.

**Apology:** Councillor E A Giles (Vice-Chair).

### 3/11 **Minutes**

**Resolved** that the minutes of the meeting held on 27<sup>th</sup> May, 2011, be approved as a correct record.

### 4/11 **Licensing Committee and Licensing Panel Annual Report for 2010 - 11**

The Committee considered a proposed Licensing Committee and Licensing Panel Annual Report for 2010 - 11.

It was noted that Council at its meeting on 18<sup>th</sup> May, 2010 had approved role descriptions for the Chair of the Scrutiny Management Board, Scrutiny Panel Chairs, Committee or Panel Chairs and members of the Standards Committee and that these role descriptions included a responsibility to report periodically to Council on the performance of their duties.

Members discussed the content of the Annual Report and concluded that it included the pertinent points required to enable Council to gain an understanding of the business conducted.

Furthermore, members noted that the recent introduction of a training programme for licensing members highlighted dedication to driving forward improvements in decision making and that this element should

**Licensing Committee – 25<sup>th</sup> November, 2011**

be included when drafting the report for 2011/12.

**Resolved** that the Licensing Committee / Licensing Panel Annual Report for the 2010-2011 municipal year be presented to Council on 10 January 2012.

(The meeting ended at 10.06 am)

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